

**GRAND LEDGE AREA EMERGENCY SERVICES AUTHORITY  
MEETING**

**HELD MAY 19, 2025**

**6:00 p.m.**

**AT 500 N. CLINTON STREET, GRAND LEDGE, MICHIGAN 48837**

1. Roll Call: Present: Chairman Willems, Secretary Lantz, Treasurer Schultz and Chief Roman. Excused were Vice Chair Mulder and Trustee Stahelin. Also Present were Members of the Fire Department and Oneida Township and Mr. Rick Frankfort of Medical Management.
2. Pledge of Allegiance was given.
3. Audience Participation: There was none.
4. Approval of Consent Agenda, Motion was made by Mrs. Schultz and supported by Mr. Lantz to approve the Consent Agenda. Motion Carried.
5. Approval of Regular Agenda: Motion to approve the Regular Agenda was made by Mr. Lantz and supported by Mrs. Schultz. Motion Carried.
6. Committee and Board Reports:  
Chairman moved to item:
  - A. 1. Medical Management. Mr. Rick Frankfort was present to explain how the fees for EMS Runs were set. He used Medicare, Medicaid and Blue Cross Blue Shield as examples. He also noted that some insurances pay the whole amount. And when a person has a deductible, they typically pay \$85.00. Each type of insurance pays with a different percentage and so the Fees are set, at the maximum amount so that the rates collected will cover the costs of the runs and services. Mr. Lantz was concerned about the impact on people who have no insurance. And asked what are The Suggested Fees and Change Fees. Chief Roman explained that he has set the Change Fees To list based on current expenses and runs. Mr. Lantz asked if we could use Suggested Fees rather than Change Fees to numbers? Chairman Willems discussed the deductible basis. There was a discussion on the turn around time for collection and Mr. Frankfort said it was approximately 23 days.

2. Maner-Costarian Financial Analysis update: Mr. Lantz updated the Board on the Meeting with Maner-Costerisan. We are financially in good shape as far as equipment and funds to pay for it. He had asked for a five-year analysis of expenditures and revenues and also that the Budget match the Monthly Financial Reports.

He had suggested a meeting between Chief Roman, Maner-Costerisan and our Bookkeeper Tim to set up the Budget to match with the Financial Reports.

There was discussion on syncing up the 2.0 Millage with the 3.0 Millage. Mr. Lantz felt that it would be less confusing for residents and not look like we were asking for two millages at once if they should come up for renewal as the same time.

And Mr. Lantz also asked for an analysis of the tax revenue and EMS collections over a five-year period.

Mr. Lantz asked the Chief to try to have the meeting with Maner-Costerisan and Tim before the next Meeting so as to have next years budget be matching to the financial statements. Chief Roman said he would try.

### 3. Fire Department Study:

1. Fitch and Associates this is a 37-page report and is projected to cost \$49,900.00 and the Chief thought it would not be completed until sometime next year.

2. The Project Scope had not responded by Meeting time, but Chief Roman was attending a convention the next day and would be able to talk with people about this type of report. He hoped if we spend the money for the study, it would be a blue print to be followed and not put up on the shelf to collect dust. Our department uses the National Standard

We will have to interview to see who we want to perform this study. Mr. Lantz asked if it was budgeted for.

Chief said no but he could put it under Professional Services.

B. Truck/ Equipment Committee: No Action.

C. Public Education Committee:

1. CPR Chief Roman has had CPR Classes for the police department, St. Gerard and also Mason High School. There will be a full-scale Active Violence Incident event at Mason High School on August 5, 2025. Chief Roman is proud of what Grand Ledge Schools has done in the safety area it is amazing. 5600 Roman Trauma Kits have been dispensed in the Tri-County Area. The are also on school buses.
7. Fire Chief/Staff Reports:
  - A. There were 206 EMS Calls in April and 99 Fire Calls.
  - B. There were 3 suicides on the same shift last month. This made Professional peer support necessary. A stress debriefing was done. This is an important service. Chief Roman is Chairman of the Capital Area Peer Support. He noted that Fire Chiefs do not sit in the sessions.
  - C. Vehicle Report. No action
8. Old Business; Financial Analysis Update:
  1. Draft Budget: will be on the agenda for next meeting.
  2. Resolution #04-2025 Purchase of custom Pumper Tanker was offered by Mrs. Schultz Resolution died for lack of support. Chief wants to wait until July to see if we get grant funds to help with this purchases Lantz asked if a stock pumper would be cheaper. Mr. Bishoff, Mr. Driver and Chief Roman noted that it would not fit in the building and a custom truck allows them to have it match the other vehicles so they can work better with it and find things easier.
  3. Resolution #5-2025 No Action
  4. Resolution #06-2025 was offered by Mrs. Schultz and died for lack of support.
  5. Resolution 07-2025 no action.
9. New Business:
  - A. Financial Transactions April 1 thru April 30, 2025. Motion to pay the bills made by Mr. Lantz and supported by Mrs. Schultz. Motion Carried.
  - B. Budget Adjustments were approved in a Motion made by Mr. Lantz and supported by Mrs. Schultz. Motion Carried.

C. Resolution #08-2025, Purchase new Cannon Copier was offered by Mrs. Schultz and supported by Mr. Lantz. Roll Call Vote: Aye: Mrs. Schultz, Mr. Lantz, Mr. Willems. Nays: None. Absent: Mr. Mulder and Mr. Stahelin. Resolution Adopted.

D. Discussion on proactive approach to an evaluation of the Open Meetings Act. Act 267 of 1976. Mr. Lantz suggested we ask our attorney if we meet the requirements. He also noted that we might need Freedom of Information forms and might need to put meeting minutes and agendas on the web site. He made a motion to instruct the Chief to initiate discussion with our attorney about compliance. Support was given by Mrs. Schultz Motion carried.

10. Audience Participation:

Mr. Weaver asked about a time line for moving ahead with the pumper tanker and new station. Possibly a sequence of steps so that it would be clear what was coming up in the next year. He also asked if EMS revenues cover the cost of runs.

Captain Driver discussed this is where we started, he is almost ready to retire and the building is the same even the carpet. This is a period of 31 years. He said we now have less trucks to save money, and the tanker they proposed would be a 30-year truck. He noted that things are still the same pretty much and nothing is changing. They can't add staff because there is no room for them to sleep. He noted that Chief Roman was pro active and the best thing to happened to this Department.

Chief Roman said the Fire and EMS personnel are awesome, they do a great job.

Mrs. Haddix discussed the lack of proper turnout gear until Chief Roman came. She also discussed the need to concentrate on the on the expected growth in the area. She also noted that communication with the Board was necessary.

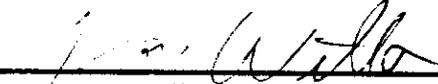
11. Communication from Authority Board. There was none.

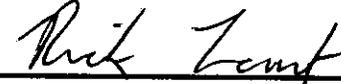
12. Closed Session: There was none.

13. Adjourn Meeting: Meeting was adjourned at 7:30 p.m.

Minutes respectfully submitted by Jan Schultz.

APPROVED:

  
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Mr. Don Willems, Chairman

  
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Mr. Rick Lantz, Secretary