

**LY 21 GRAND LEDGE AREA EMERGENCY SERVICES AUTHORITY  
MEETING**

**HELD JULY 21, 2025**

**7:00 p.m.**

**AT 500 N. CLINTON STREET, GRAND LEDGE, MICHIGAN 48837**

1. Roll Call: Present: Chairman Willems, Secretary Lantz, Treasurer Schultz Vice Chair Mulder, Trustee Stahelin, Chief Roman. Also Present were Members of Glaesa, and Oneida Township and Mr. Landon Martin of Veridus, and Mr. Crowe of Christman Construction.
2. Pledge of Allegiance was given.
3. Audience Participation. There was none.
4. Approval of Regular Agenda: Motion was made by Mr. Mulder and supported by Mr. Stahelin. Motion Carried.
5. Approval of Consent Agenda: Motion to approve the Consent Agenda was made by Mr. Lantz and supported by Mr. Stahelin. Motion Carried.
6. Committee and Board Reports:  
Chairman moved to item:
  - A. Building Committee: Landon Martin of the Veridus Goup was present to discuss the steps to move forward with the preparation to build a new fire station. He explained that RFPs had been sent out with response requested by the 30<sup>th</sup> of this month. Four of the firms who had responded toured the present station. He also explained that they will put together a program to use for moving forward.

They will be getting a team in place to assist with the project consisting of a financial analysis group, probably Baker Tilly. A Bond Group, Building Manager and Architect and Design Group. They hope to have a proposal ready for the May 2026 Ballot. They will be doing a site survey and soil borings; these are the type of things that are referred to as deferred costs and would be owed even if the millage doesn't pass. All other costs would be at risk up to the point when the millage is decided. Mr. Lantz asked the name of the four companies who responded to the RFP" S

and toured the building. They were Hobbs and Black, C2ae, DLZ, and HLD. They are to evaluate the current building and come up with a design for a new station and submit a proposal by the 30<sup>th</sup>.

Mr. Crowe vice president of Christman Construction said he was eager to join the team as a Construction Manager to build a new Fire Station. They will provide support. Mr. Lantz asked about direct cadence, He wanted to know what was possible with the existing building before moving ahead, he felt that was vital to what happens next.

Mr. Martin said he would share that with the team and their goal is really to develop as program of what is needed. Using the current building as a living station or sub-station, what needs to be at the current site and what needs to be out on Hartel Road.

Mr. Crowe said there are multiple scenarios of what is needed. But a reasonable solution that will be supported by the people is the main goal, and to have it ready for the May 26 Election. Mr. Lantz asked What if we decided not to put it on the May Ballot due to financial climate or other factors. And to wait for a better chance of passage at a later date? Mr. Crowe said we have a lot less chance of getting a millage passed at an August or November Election. Mr. Martin said they want to have all the information and they will all help form and opinion of the best time to place it on the ballot. This matter doesn't affect the Contracts.

Mr. Mulder felt that the development of the program for moving ahead was most important. He noted that we need all the players. Mr. Crowe discussed the Christman Company ability to provide an accurate estimate of cost. Chief Roman asked how the Bond Team and Attorney were selected. Mr. Martin said the committee made up of the

Mayor, Chief, and Building Committee would gather information and bring it to the Board for approval. He noted there would be times for community involvement too.

There was discussion on Bonding and how it was financed.

1. At this time Resolution #07-2025 Contract with Christman Construction as our Construction Manager was offered by Mr. Stahelin and supported by Mr. Lantz.  
Roll Call Vote:  
Aye: Mr. Stahelin, Mr. Mulder, Mr. Lantz, Mr. Willems, Mrs. Schultz. Nay: None. Resolution Adopted.

**B. Finance Committee:**

1. Chief Roman said he had been in contact with Bethany at Maner Costerisan and She had not finished the Financial Analysis. He will contact her again.
2. Fire Department Study: Chief Roman and Mr. Marting explained that it might be a good idea to wait on this matter because much of it will be addressed in the planning for the current building and proposed new fire station.

Chairman moved to New Business item B. The ISO Audit. The Chief wants to hire Insurance Services Office to assist the Department with preparing for the ISO Audit at a cost of \$27,000.00. He explained that the need for this is we need to have the best rating possible as it has an impact on home owners' insurance.

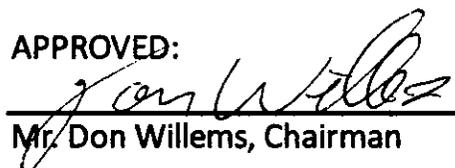
The current rates at a 3 in the city and 3Y in the Township which is actually an 8. The Township rating is due to the location of the Township to the Fire Station and the Water supply. The Township needs a tanker program and designated water sites available. The city rate is affected by water hydrants and flow.

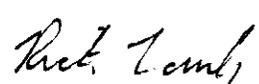
Mr. Mulder asked how often this ISO Audit is done. The Chief replied every 5 Years. Chief has asked to have the Audit set over until December to allow time to work with Insurance Services Office to get a be 2 new wells which will help with flows in the City. Chief noted that the new tanker will help both in the city and the Township but most important is a Plan for water.

Chairman Moved to Item 7. Fire Chief/Staff Reports:

- A. Monthly Run Activity: Ems Calls 189, Fire Calls 98.
  - B. Vehicle Report, nothing at this time.
7. Old Business: There was none.
8. New Business:
- A. Cancellation of August 18, 2025 and moving to Tuesday August 26, 2025 at 6 p.m. Motion to approve this change was offered by Mr. Stahelin and supported by Mrs. Schultz. Motion Carried.
  - B. Resolution #10-2025: A Resolution Authorizing the Execution to enter into a contract with the National Fire Services Office. Was offered by Mrs. Schultz and supported by Mr. Lantz. Roll Call Vote: Aye: Mr. Mulder, Mr. Lantz, Mr. Stahelin, Mrs. Schultz, Mr. Willems. Nay: None. Resolution Adopted.
  - C. Financial Transactions and Bills.
    - 1. June 1, 2025, June 30th, 2025. Motion to approve payment of the Bills was made by Mr. Lantz and supported Mr. Stahelin. Motion Carried.
9. Audience Participation: There was none.
10. from Board Members: Mr. Stahelin thanked the Department personnel for their fine work.
11. Closed Session: There was none.
12. Meeting Adjourned: Motion to adjourn was made by Mr. Lantz and supported by Mr. Stahelin at 7:55 p.m.
- Minutes respectfully submitted by Jan Schultz.

APPROVED:

  
Mr. Don Willems, Chairman

  
Mr. Rick Lantz, Secretary