

**GRAND LEDGE AREA EMERGENCY SERVICES AUTHORITY
MEETING**

HELD JANUARY 20, 2025

6:00 p.m.

HELD AT 500 N. CLINTON STREET, GRAND LEDGE, MICHIGAN 48837

1. Roll Call: Present: Chairman Willems, Secretary Lantz, Treasurer Schultz, Vice Chairman Mulder, Trustee Stahelin, Chief Roman and Members of the Department and Ms. Haddix.
2. Pledge of Allegiance was given.
3. Audience Participation: There was none.
4. Approval of Consent Agenda: Motion was made by Mrs. Schultz and supported by Mr. Mulder to approve the Consent Agenda. Motion Carried.
5. Approval of Regular Agenda: Motion to approve the Regular Agenda was made by Mr. Stahelin and supported by Mr. Mulder. Motion Carried.
6. Committee and Board Reports:

Chairman moved to item A. Finance Committee: Audit Review with Maner Costerisan. The Auditor reviewed the Annual Audit with the Board. She said it was a clean audit with no issues or warrants. She explained that we should have 15 to 20 percent of annual operating expenses in reserve and we actually have 30.5 percent.

She further explained that revenues and fund balance were up due to annual increases in property taxes as well as increased ambulance runs. She said it was a clean audit. She asked if there were any questions. Mr. Lantz asked about policy regarding bids for projects and she said that would be a policy set by the Board. After all discussion Resolution was offered by Mr. Mulder to accept the Audit as presented. Support was given by Mr. Stahelin. Roll Call Vote: Aye, Mrs. Schultz, Mr. Stahelin, Mr. Mulder, Mr. Lantz and Mr. Willems. Nay: None. Absent: None. Resolution adopted.

Chairman moved to item E. Building Committee. Chief Roman presented Request for Statements of Qualifications Owners Representative Services documents. He said he knew of 7 companies who want to file at present. He said the documents submitted would be reviewed and the top three would be interviewed. He would like the Building Committee to review and interview and bring their decision back to the Board.

Mr. Mulder asked if Veridus was included in the applications. Chief Roman said that they were. Mr. Lantz felt that it was a little restrictive to have the applicants responds by the 26 to the 28th of February. He would like to strike that sentence.

There was discussion on the date to have the applicants file the paperwork and it was discussed that the May election was not a good idea as the county is putting their public safety request on that ballot. This being an off year it was thought that August or November would be better. That would allow more time for applicants to respond and apply. Mr. Mulder mentioned even as late as March 15th.

There was discussion on the Owners Reps determining the cost of the project by Mr. Lantz. Chairman Willems noted that the building committee is ready to move forward. Mr. Stahelin noted that he understood that the staff is ready to move forward and are frustrated with this building and its condition and he sympathizes with them.

After all discussion Motion was made to approve the Application for Request for Statements of Qualifications Owner's Representatives Services by Mr. Stahelin and supported by Mr. Mulder. In discussion Mr. Lantz moved to strike the sentence (interviews would be conducted between February 26 2025, to February 28, 2025.) supported by Mr. Mulder. Roll Call vote on original Motion to adopt Applications as presented. Ayes: Mrs. Schultz, Mr. Stahelin, M. Mulder, Mr. Lantz, Mr. Willems. Nay: None. Absent: None.

7. Fire Chief and Staff Reports.

A. Fire Chief presented Yearly Run Stats: for 2022 EMS 2148, Fire 715, 2023 EMS 2180, Fire 1027. and 2024 for Fire 1054 and EMS 2391.

B. Chief Reported on Christmas Events., the parade and No child without a Christmas. He noted that the Lexipol policies will be distributed monthly for Board approval starting in February.

C. Jan 27 City Council Meeting about 2015 UFC Appendices. Jeff Wortly Fire Marshall made a presentation on the Fire Code and the importance of enforcing it. He also discussed current violations.

8. Old Business: There was none

9. New Business:

- A. **Financial Transactions and Bills.**
1. **December 1 thru December 31 2024. Motion to pay the bills was offered by Mr. Lantz and supported by Mr. Stahelin. Motion Carried.**
- B. **New Tanker 615. Mr. Bishoff and Mr. Driver presented to the board the vehicle the Truck and Replacement Committee had chosen after all their searching. They had narrowed it down to three Companies. Sutphen, Spencer and Toyne. After comparing the vehicles and meeting with the companies and their representatives. The Committee chose Sutphen this is the best truck for out department and they met the qualifications for our department as well as size and contingency equipment. They also offer 4 options for a lease to purchase agreement. With a substantial discount.**

There was much discussion on how to finance the Proposed tanker. Mr. Lantz and Mr. Mulder wanted to see what the local banks had to offer and if it would be best to go with the lease program of pay a straight loan beginning now.

Mrs. Schultz asked if the Board was in favor of the purchase from Supthen and it seems they are but want to have more information on the financing.

Chief Noted that he would like to have engine 611 paid off before the tanker purchase. It was noted that the average life of a tanker is 25 years and that is where we are with our current one.

After discussion it was decided that Chief Roman would gather information on financing and if necessary, call a special meeting to have the Board decide how they want to finance the tanker.

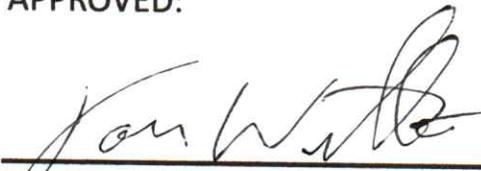
- C. **Purchase of Utility Vehicle**
Resolution #03-2025 Purchase Of 2012 used Chevrolet Suburban. Was offered by Mr. Lantz and supported by Mr. Stahelin. Roll Call Vote: Aye: Mrs. Schultz, Mrs. Stahelin, Mr. Mulder, Mr. Lantz, Mr. Willems. Nay: None. Absent: None.

10. Audience Participation: Chief Roman discussed a press conference on the trauma kits that are now in the schools, police cars and buses in our area and the surrounding area. He will be teaching 190 people at the high school in the near future.
11. Board Communications: Mrs. Schultz thanked the committee for the tanker replacement for the great job they have done. Mr. Stahelin discussed the ownership of the fire station and how to move forward. Mr. Mulder explained it was a difficult situation because of it belonging to the 2 entities. Mr. Mulder said he had been working on getting funds for the tanker and the station. Mr. Lantz said that the City had offered the building to the authority in the past and the authority had taken no action. Chairman Willems has met with Melissa Slotken discussing funds.
12. Adjourn Meeting:
Motion was made by Mr. Lantz and supported by Mr. Stahelin to adjourn at 7:55 p.m.

Meeting Adjourned.

Minutes respectfully submitted by Jan Schultz.

APPROVED:



Mr. Don Willems, Chairman



Mr. Rick Lantz, Secretary