

**GRAND LEDGE AREA EMERGENCY SERVICES AUTHORITY
MEETING**

HELD APRIL 21, 2025

6:00 p.m.

AT 500 N. CLINTON STREET, GRAND LEDGE, MICHIGAN 48837

1. Roll Call: Present: Chairman Willems, Secretary Lantz, Treasurer Schultz, Trustee Stahelin, Vice Chairman Mulder, Chief Roman and Members of the Department, the city and of Oneida Township.
2. Pledge of Allegiance was given.
3. Audience Participation: There was none.
4. Approval of Consent Agenda, Motion was made by Mr. Mulder and supported by Mr. Stahelin to approve the Consent Agenda. Motion Carried.
5. Approval of Regular Agenda: Motion to approve the Regular Agenda was made by Mrs. Schultz and supported by Mr. Stahelin. Motion Carried.

6. Committee and Board Reports:

Chairman moved to item E. Building Committee, RFQ update. Chief Roman said there were four firms who had submitted a proposal and they had been interviewed on March 20th. Two were owner representatives and two were project managers. He explained that owner's reps help with every step of the project from start to finish. Construction Managers build and see to it that the project gets built correctly. Mr. Mulder said we have no one on staff who could oversee a project like this. And He supported these two companies. They have fire station experience and he felt that the Owners Rep was money well spent. But we first need to look at the financial side of the project. He thanked Mr. Weaver and Mr., Gout for assisting in the interview process.

Chief Roman said Christman is top notch with bond work, and construction. And has a lot of experience with construction of fire stations. They are currently working for the City of Lansing building a new fire station.

The Committee who reviewed the RFQs included Mr. Weaver from the Township and Todd Gout from the City as well as the Chief and the Building Committee.

Mr. Stahelin said the interviews were very enlightening and the Companies were well represented. He said Veridus and Christman definitely came out ahead. And he agreed we need both an Owners Rep and a Construction Manager. He felt that the money invested in these would be a cost savings in the end. He also thanked everyone for participating in the interview process. And he noted that the Building Committee recommended Veridus and Christman Co.

Chairman Willems agreed and thanked everyone and noted that the next step is the financial review.

Chairman moved to Old Business:

Financial Analysis Update: There were four applicants, Maner Costerian, Baker Tilly, Rehman, and MFCI who was really more interested in being the bond attorney.

Chief felt that Maner Costerian was very qualified for evaluate the financial status of the Department. Mr. Lantz discussed financial committee not reviewing these applicants, it was explained that there was a miscommunication. Mr. Lantz made a motion to approve Maner Costerian to do a financial analysis for the Department. Mrs. Schultz supported. Motion Carried.

Chairman moved back to item 7. Fire Chief and Staff Reports.

- A. Monthly runs: He discussed the Imperial Mobile Home Park Fire which was a suspected arson, and the Middlebrook way fire.
- B. Chief Roman noted that the blessing of the helmets breakfast would be held at 10:00 on the 27th at the Fire Station.
- C. Chief discussed the ISO rating review which will be done this year after June. He said the city was at 3 and the Township a 3Y (which is actually an 8). He will be getting some assistance on improving the ISO prior to being rerated.

Chairman moved to Item 9. New Business:

- A. Financial transactions and bills

1. March 1, 2025 to March 31, 2025

Motion to approve the Bills as listed was made by Mr. Stahelin and supported by Mr. Mulder. Motion Carried.

B. Financial Analysis from Medical Management.

Suggested Ambulance Fee schedule

The Fee schedule was reviewed and Mr. Lantz was concerned about the document saying that the increases were 20% when some were higher. And he was concerned that the uninsured would be paying a much higher cost than the insured. After discussion it was decided that the Chief would have a rep from Medical Management at the next meeting to clarify the increases.

C. Draft Budget: Chief reviewed the Draft Budget for 2025-26 with the Board. Chief Roman discussed the Revenue first and then the Expenditures. Mr. Lantz asked about adding a year-to-date column to the Budget, like our Book Keeper puts in the report each month. It can be found in the Income Statement Compared with Budget each month.

Chairman moved to Audience Participation. Mr. Weaver asked if the Department had a FOIA process. Which it does. He also asked why the Fire Department was in the DDA.

Chairman moved to Communications from Authority Board Members. Mrs. Schultz thanked the Chief for getting the Budget started early.

Mr. Stahelin discussed the Building Committee Motion or recommendation to hire Veridus and Christman and asked about action to be taken. Mr. Lantz said he was not ready to vote on that matter without a financial report. Mr. Stahelin said he thought the financial analysis was for the tanker and other expenditures not the bond issue for the station.

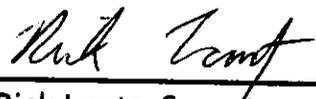
Chairman Willems thanked the Building Committee and said we took one more step this evening in accomplishing our goal by deciding on Veridus and Christman Companies.

Motion to adjourn was made by Mr. Stahelin and supported by Mr. Lantz. Motion Carried. Meeting Adjourned.

Minutes respectfully submitted by Jan Schultz.

APPROVED:


Mr. Don Willems, Chairman


Mr. Rick Lantz, Secretary