

**GRAND LEDGE AREA EMERGENCY SERVICES AUTHORITY
MEETING**

HELD SEPTEMBER 23, 2025

7:00 p.m.

AT 500 N. CLINTON STREET, GRAND LEDGE, MICHIGAN 48837

1. Roll Call: Present: Chairman Willems, Secretary Lantz, Treasurer Schultz Vice Chair Mulder, Trustee Stahelin, Chief Roman. Also, Present were Members of Glaesa, and Oneida Township, Representing Veridus, Ms. Katie Jacobs and Mr. Crowe of Christman Construction.
2. Pledge of Allegiance was given.
3. Audience Participation. There was none.
4. Approval of Consent Agenda: Motion was made by Mr. Stahelin and supported by Mr. Mulder. Motion Carried.
5. Approval of Regular Agenda, Chief Roman asked to add to the Agenda under New Business, Human Relations. Motion was made by Mrs. Schultz to approve the Regular Agenda with the addition of Human Relations under New Business. Support was given by Mr. Mulder. Motion Carried.
6. Committee and Board Reports:
 - A. Building Committee: Veridus Update by Katie Jacobs was presented. She explained that they had met with the Building Committee and in her power point presentation was giving a pre-bond services update and Teams update. (a copy is attached to these minutes.)
She noted that they had taken applications for Bond Counsel and after interviews with the respondents, had chosen Miller Canfield, and the Board would be looking at a Resolution to approve them later in the Meeting.

They had interviewed three respondents for Land Surveyor and Phase 11 environmental assessment. And had chosen Prien Newhoff.

Ms. Jacobs moved on to the Scope/Schedule/Budget of the Fire Station Project.

October 3, Kick off of the Bond Team.

October 11, Open House, 160-year Celebration.

October 20, Board Meeting, General Update.

February 10, Ballot Deadline for May 5, 2026 Election.

Chairman Willems discussed the combining of the two millages. Mr. Lance asked if February 10, 2026 was the deadline for knowing what we want to do. Ms. Jacobs said that it was.

Ms. Jacobs noted that Williams is preparing a wrap up package for the end of the year. January 19th Meeting is the goal for Bond ballot language and other last-minute items.

Ms. Jacobs discussed pre-bond costs of a total of \$30,000.00, survey 15 to 20 thousand, election costs of \$15,000.00 to 20,000.00. Mr. Crowe discussed the cost of informing the Public about the Election and the cost of the Election. Mr. Lantz felt that the projected cost of \$4,500.00 was light for Marketing Allowance. Mr. Stahelin felt sure that Williams had the expertise for Campaign Marketing and wanted to be sure we didn't double up by involving another firm.

In closing Ms. Jacobs noted that the Board would be looking at a Resolution to approve Miller Canfield for Bond Counsel.

- B. Finance Committee: Maner Costerian Financial Analysis Update. Chief Roman explained that Bethany was unable to attend the Meeting and could not make the October Meeting either so he was hoping to get her on the Agenda for November or December.
- C. Truck/Equipment Replacement Committee. New Utility Vehicle. Chief 'Roman explained that the Durango was now unusable and the Department was in need of a new utility vehicle. This vehicle would allow personnel to use it to travel to training classes and the Fire Marshall could use it, as well as many other uses.
Mr. Lantz asked If this was a Budgeted Expense. Chief said no, but we do have a vehicle replacement line item in the budget

of \$360,000.00. Mr. Lantz noted that this is not a replacement vehicle, He asked if the new vehicle would become the Chiefs car and the Chiefs car would become the utility vehicle. Chief said yes. There was discussion on other vehicles and uses, and the need for the new vehicle.

7. Fire Chief/Staff Reports

A. Monthly Run Activity: EMS total runs 198. Fire Runs Total 80.

1. Vehicle Report:

1. Tanker 615. Is having an annual maintenance program which is being carried out now.

2. Chief discussed the 160ishth year Celebration at the open House on October 11, 2025 at 11:00 A.M., there will be tours of the station and a food truck.

8. Old Business: There was none.

9. New Business:

A. Board Elections: Motion was made by Mr. Mulder to appoint Mr. Lantz Secretary. Motion was supported by Mr. Stahelin. Motion Carried. Motion was made by Mr. Stahelin and supported by Mr. Lantz to appoint Mrs. Schultz Treasurer Motion Carried, Motion was made by Mr. Mulder and supported by Mrs. Schultz to appoint Mr. Stahelin Vice Chairman. Motion Carried. Motion was made by Mr. Lantz and supported by Mr. Mulder to appoint Mr. Willems Chairman. Motion Carried.

B. Resolution 13-25 A Resolution authorizing the execution to enter into an agreement with Miller Canfield. The Resolution was offered by Mr. Lantz and supported by Mr. Stahelin. Roll Call Vote: Aye: Mrs. Schultz, Mr. Stahelin, Mr. Lantz, Mr. Mulder, Mr. Willems. Nay: None. Resolution Adopted.

C. Resolution 14-25 A Resolution Authorizing the GLEASA Building Management Committee to spend approved funds. After discussion, the Resolution was amended to CHANGE ALL REFERENCES TO BUILDING MANAGEMENT COMMITTEE TO THE GLEASA BOARD. to expend Approved Funds. Resolution was offered by Mr. Lantz and supported by Mrs. Schultz. Roll Call

Vote. Aye: Mrs. Schultz, Mr. Stahelin, Mr. Lantz, Mr. Mulder, Mr. Willems. Nay: None. Resolution Adopted.

- D. Resolution: 15-2025 authorizing the Execution and Delivery of a Master Equipment purchase. After further discussion as outlined in Section 6. C. Truck and Equipment replacement Committee. Resolution was offered by Mrs. Schultz and supported by Mr. Mulder to approve the purchase. Roll Call Vote: Aye: Mrs. Schultz, Mr. Stahelin, Mr. Lantz, Mr. Mulder, Mrs. Willems. Nay: None.

C. Financial Transactions and Bills.

August 1, 2025, August 31st, 2025. Motion to approve payment of the Bills was made by Mrs. Schultz and supported Mr. Mulder. Motion Carried.

- E. Human Relations Services: Chief discussed the need for Human Relations Services and, and that we do have any, he noted that we could use the city but they are already over worked. He has contacted Pam Swartz, who comes highly recommended and will work on an hourly basis to assist the Department in this matter. She would work on a contract basis. He did not know if there were other services in the area or not. Our Attorney Dave Revoir recommended Ms. Swartz. The Chief will be bringing more information on this matter. Mr. Lantz suggested three proposals and asked if this were a budgeted expense.

10. Audience Participation: Ms. Haddix commented on the cost for the bond election, and whether it would be a Special Election.
11. Communications from Board Members: Mrs. Schultz was concerned about combining the millages in the upcoming election as in her experience anything new is difficult to get approved. Chief said one was five years and the other six so eventually they would be together.
12. Closed Session: There was none.
13. Meeting Adjourned: Motion to adjourn was made by Mr. Mulder and supported by Mr. Stahelin at 7:05 p.m.
Minutes respectfully submitted by Jan Schultz.

October 30,

APPROVED:

Mr. Don Willems, Chairman

Mr. Rick Lantz, Secretary