

Grand Ledge Area Emergency Services Authority

500 North Clinton St. Grand Ledge, MI 48837

May 18, 2020 @ 6:00pm

Regular Meeting Agenda

The meeting was called to order by Chairman Rick Lantz virtually via ZOOM. There was no audience logged in. Grand Ledge City Clerk Gregory Newman was present to monitor the ZOOM virtual meeting.

Roll Call of Authority Board – Rick Lantz, Don Willems, Tom Campbell, Janet Schultz, Tom Sowle and Chief Rodney VanDeCastele

Approval of Consent Agenda – A motion was made by Don Willems and supported by Thom Sowle to accept the minutes from the April 30, 2020 Authority Board Meeting Minutes

A vote was taken, and the motion passed.

Approval of Regular Agenda – A motion was made by Tom Campbell and supported by Don Willems to accept the agenda for the May 18, 2020 Authority Board Meeting as presented. A vote was taken, and the motion passed.

Committees and Board Reports

Truck/Equipment Replacement Committee – No report

Building Committee – No report

Finance Committee – No report

Personnel Committee – No report

Public Information Committee – No report

Fire Chief's Report -

Fire Calls for service were 36. EMS calls for service were 108 down 45% this month. The Chief reported that \$90,000 has been billed through Medical Management and over \$48,000 has been collected for April.

Departmental Activity

Covid-19 – The Eaton County dispatchers are following screening protocols for Covid – 19 when taking 911 calls.

The EMS staff have additional protocols that they follow when arriving on a scene. The department staff also have protocols they follow when they report for duty each day. Anyone working a 24-hour shift must get their temperatures taken twice during their shift

Truck 616 – The motor has been repaired. Pump tests are being done now.

Staff – The Chief reported that Cliff VanDusen has twisted his knee while on duty. He will be off work for two weeks and will have an MRI.

Old Business

A. Millage Discussion – 5 Year Forecast on Millage 1.5%, 1.75%, 2%

The Chief reported that the numbers that he compiled included hiring three new full-time staff. Whether the current building would be refurbished, or a new building built at another site is yet to be decided. The mortgage rate would be 5% with a down payment of 20-25%. There was a lot of discussion on the amount to ask for in the millage. It was suggested to remove any mention of the new building construction from the plan. By 2024/2025 the fund balance would become lower.

2020/2021 Budget – The Chief reviewed the proposed new budget line by line. The new budget shows a \$100,000 down payment to replace Truck 611 and to replace one ambulance. The budget deficit at the end of 2020/2021 fiscal year is projected to be \$86,000 after taking the purchase of the truck and ambulance out the budget. As of now, the 2019/2020 budget will be very close to breaking even.

Resolution 2020-001

Adoption of 2020/2021 Budget- A resolution was introduced to approve the 2020/2021 budget as presented. A motion was made by Janet Schultz and supported by Tom Campbell to adopt this budget. A roll call vote was taken ayes – 5 and nays – 0.

New Business

1. Financial Transactions and Bills

May 2020

A motion was made by Tom Campbell and supported by Don Willems to pay the April bills, a vote was taken and passed.


Discussion on the Hartel Road property will be held at the June meeting.

Audience Participation - none.

Communications from Authority Board Members - none

Closed Session –a motion was made by Don Willens and supported by Ton Sowle to adjourn to closed session. A vote was taken, and the motion passed.

Adjournment - The meeting was adjourned by chairman Rick Lantz


Rick Lantz, Chairman


Tom Campbell, Secretary

